



Journal Development Specialist, Biological & Environmental Journals

Contract Full-Time (6 months) | Remote (Canada)

Meet Canadian Science Publishing (CSP):

As Canada's largest independent, not-for-profit publisher of scientific journals, we are dedicated to mobilizing research that drives discovery and innovation.

With roots dating back to 1929, CSP publishes 22 international journals across the natural and physical sciences and engineering. We champion open science, equity, diversity, and sustainability. Through strong partnerships and a commitment to excellence, we empower the scientific community to share knowledge that shapes a better future.

We're proud of our remote-first workplace, which provides employees with sought-after perks like flexible work schedules, generous paid time off, employer-sponsored health benefits, and much more – in addition to working with a team of bright, highly engaged people who are deeply committed to CSP's mission and values, and to each other.

What you'll do:

The Journal Development Specialist is responsible for the development and implementation of strategies and plans to improve the quality and number of submissions to the journals, drive usage of the journals' content and collaborate with editors, researchers, societies and other stakeholders to achieve journal objectives. This position reports to the Editorial Director, Biology and Environmental Sciences and has no direct reports.

Responsibilities include, but are not limited to:

- Assists in the development and implementation of strategies and plans to maintain or improve the submissions/revenue/quality/usage of the journals *Arctic Science* and *Botany* and deliver on journal KPIs
- Identifies and fosters strong relationships with Editors, board members, key researchers, research groups, societies, and institutions; engages with them to keep up with emerging research areas; and uses this information to proactively suggest topics, themes or improvements to the journals
- Analyses current journal content to identify trends and patterns (e.g., highly cited authors or subjects)

- Commissions content using a variety of tactics
- Works with editors to develop collections
- Works with the marketing and communications team to ensure the journals and journal initiatives are promoted through all relevant avenues. Responsible for maintaining the journal social media feed(s) for their assigned journals, with support, as required, from the marketing and communications team

What you'll bring:

- Successful completion of a post-secondary degree or diploma. Completion of a graduate degree and/or scholarly publishing experience would be considered an asset.
- Demonstrated ability to conduct research, summarize findings, make evidence-based recommendations, and develop action plans.
- Highly adaptable and results-focused professional.
- A keen interest in scientific research and open access publishing
- Knowledge of the publishing process and related matters
- Excellent influencing and communication skills
- Excellent organization and administrative skills
- Strong attention to detail/high accuracy
- Proven ability to meet deadlines consistently
- Highly developed analytical skills
- Takes ownership to complete tasks
- A positive, proactive, and collaborative approach to problem-solving with colleagues at all levels and departments.

Why join us?

Looking for a career where you can make an impact? At CSP, we are a mission-driven, remote-first organization where every team member plays a vital role in shaping the future of scientific publishing. Our team fosters collaboration, provides training and resources, and supports programs that recognize contributions to the research community.

When you join CSP, you'll enjoy:

- Fully remote work (within Canada) with a flexible work environment;
- Employer-sponsored health benefits and generous leave allowance;
- Ongoing learning and development opportunities; and
- A small team where your work makes a real impact.



The anticipated salary range for this position is **CAD \$65,000 – \$75,000**. CSP celebrates diversity and is an equal opportunity employer. The starting salary will be determined based on the successful candidate's skills and abilities.

Please submit your resume to people@cdnsiencepub.com. If you require accommodation throughout any part of the recruitment process, please let us know and we will work with you to meet your needs.